

capabilities, financial strength, staff, representation of complementary lines, etc.

*Affected Public:* Businesses or other for profit, not-for-profit institutions.

*Frequency:* On occasion.

*Respondent's Obligation:* Required to obtain or retain a benefit, voluntary.

*OMB Desk Officer:* David Rostker, (202) 395-7340.

Copies of the above information collection can be obtained by calling or writing Linda Engelmeier, Department Forms Clearance Officer, (202) 482-3272, Department of Commerce, Room 5327, 14th and Constitution Avenue, N.W., Washington, D.C. 20230.

Written comments and recommendations for the proposed information collection should be sent to David Rostker, OMB Desk Officer, Room 10202, New Executive Office Building, Washington, D.C. 20503 within 30 days of the publication of this notice.

Dated: November 12, 1998.

**Linda Engelmeier,**

*Department Forms Clearance Officer, Office of the Chief Information Officer.*

[FR Doc. 98-30783 Filed 11-17-98; 8:45 am]

BILLING CODE 3510-FP-P

## DEPARTMENT OF COMMERCE

### Submission for OMB Review: Comment Request

DOC has submitted to the Office of Management and Budget (OMB) for clearance the following proposal for collection of information under the provisions of the Paperwork Reduction Act of 1995, Public Law 104-13.

*Bureau:* International Trade Administration.

*Title:* Product Characteristics-Design Check-Off List.

*Agency Form Number:* ITA-426P.

*OMB Number:* 0625-0035.

*Type of Request:* Regular Submission.

*Burden:* 1,000 hours.

*Number of Respondents:* 2,000.

*Avg. Hours Per Response:* 30 minutes.

*Needs and Uses:* The International Trade Administration (ITA) sponsors up to 120 overseas trade fair events each fiscal year. In addition, there is a Matchmaker Program of approximately 20 events annually, which is a combination of multi-stop trade missions and small equipment presentations. Trade fairs involve U.S. firms exhibiting their goods and services at American pavilions at internationally recognized events worldwide. In the case of Matchmakers, ITA organizes U.S. Company missions, traveling to 2 or 3 foreign locations. Matchmakers combine exhibit booth/product

presentation orientation and by-appointment only meetings in facilities capable of accommodating 20-40 U.S. firms.

The Product Characteristics-Design Check off list seeks from participating U.S. firms information on the physical nature, power (utility) and graphic requirements of the products and services to be displayed, and to ensure the availability of utilities active product demonstrations. This form also allows U.S. firms to identify special installation instructions that can be critical to the proper placement and hookup of their equipment and/or graphics. Without the timely and accurate submission of form ITA-426P, Product Characteristics-Design Check Off List, ITA would be unable to provide a pavilion facility that would effectively support the sales/marketing and presentation objectives of U.S. participants. The anticipated result would be diminished program productivity, then declining participation by U.S. firms. A second possible result would be reduced private sector funds and possibly the discontinuation of this type of U.S. international trade event program.

*Affected Public:* Businesses or other for profit, not-for-profit institutions.

*Frequency:* On occasion.

*Respondent's Obligation:* Required to obtain or retain a benefit, voluntary.

*OMB Desk Officer:* David Rostker, (202) 395-7340.

Copies of the above information collection can be obtained by calling or writing Linda Engelmeier, Department Forms Clearance Officer, (202) 482-3272, Department of Commerce, Room 5327, 14th and Constitution Avenue, N.W., Washington D.C. 20230.

Written comments and recommendations for the proposed information collection should be sent to David Rostker, OMB Desk Officer, Room 10202, New Executive Office Building, Washington D.C. 20503 within 30 days of the publication of this notice in the **Federal Register**.

Dated: November 12, 1998.

**Linda Engelmeier,**

*Department Forms Clearance Officer, Office of the Chief Information Officer.*

[FR Doc. 98-30784 Filed 11-17-98; 8:45 am]

BILLING CODE 3510-FP-P

## DEPARTMENT OF COMMERCE

### Submission for OMB Review: Comment Request

The Department of Commerce (DOC) has submitted to the Office of Management and Budget (OMB) for

clearance the following proposal for collection of information under the provisions of the Paperwork Reduction Act (44 USC Chapter 35).

*Agency:* National Telecommunications and Information Administration.

*Title:* Telecommunications and Information Infrastructure Assistance Program Structured Reporting System.

*Agency Form Number(s):* None.

*OMB Approval Number:* None.

*Type of Request:* New collection.

*Burden:* 7,498 hours.

*Number of Respondents:* 46 (multiple responses).

*Avg. Hours Per Response:* Ranges between 8 and 40 hours depending on the requirement.

*Needs and Uses:* The purpose of the Telecommunications and Information Infrastructure Assistance Program is to promote the widespread and efficient use of advanced telecommunications in the public and nonprofit sectors to serve communities nationwide. It does this by providing matching funds to public and nonprofit sector organizations to use "information infrastructure" to provide community-wide information, health, life-long learning, public safety and other public services. In order to monitor and assess the impacts of the funded projects, certain reports are required. These reports are used to ensure that grant recipients are effectively promoting the efficient and widespread use of advanced telecommunications services to serve American communities and to comply with the Government Performance and Results Act.

*Affected Public:* Not-for-profit institutions, federal government, state, local or tribal government.

*Frequency:* Quarterly, annually.

*Respondent's Obligation:* Required to obtain or retain benefits.

*OMB Desk Officer:* Tim Fain, (202) 395-3561.

Copies of the above information collection proposal can be obtained by calling or writing Linda Engelmeier, DOC Forms Clearance Officer, (202) 482-3272, Department of Commerce, Room 5327, 14th and Constitution Avenue, NW, Washington, DC 20230.

Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to Tim Fain, OMB Desk Officer, Room 10236, New Executive Office Building, 725 17th Street, NW, Washington, DC 20503.